



ADVENTURES IN NATURE

Confirmation Letter

Natural History Museum
of Los Angeles County
900 Exposition Boulevard
Los Angeles, CA 90007

tel 213.763.3499
fax 213.763.3550
www.nhm.org

Dear Parents

Thank you for registering your child in Adventures in Nature Summer Day Camp 2019 at the **La Brea Tar Pits & Museum**. Our mission is to provide your child with the opportunity to explore fascinating topics through active encounters that spark his/her natural curiosity. We believe having an enjoyable learning experience ranks just as highly as the information that is learned. To ensure the best possible experience for all concerned, please read and follow the following Museum policies and procedures. **If you have any questions, please call the Museum Call Center at (213) 763-3499.**

The First Day of Camp

Please bring the following with you on the first day of class:

- **Forms** – All forms (including the Waiver and Conduct form) for the first day of camp can be found here: <http://www.nhm.org/site/activities-programs/adventures-in-nature/confirmation-materials>
 - **Waiver** – Each participant must have a waiver form signed by their parent or legal guardian in order to participate.
 - **Conduct** – Each child must have a conduct form signed in order to participate.
- Lunch and Water Bottle-** Please provide your camper with a lunch and water bottle each day. Reusable water bottles are encouraged!

Directions/Parking Information

- **The La Brea Tar Pits & Museum is located at 5801 Wilshire Boulevard on Museum Row in Los Angeles, CA 90036.**
- **If you will be visiting the museum while your child is in class**, you can park in the Museum Parking Lot on Curson. Currently, parking costs \$15.00 for the whole day. <http://www.tarpits.org/>
- **15 Minute Parking** - If you won't be visiting the museum while your child is in class, you may park for up to 15 minutes in the Museum parking lot while you sign your child in at the registration area. **To facilitate free access to this lot, please place the 15 minute parking slip on your dashboard.** Cars left in the temporary parking spaces for more than 15 minutes are subject to towing. You will find a pdf copy of the 15 minute parking pass at this address: <http://www.nhm.org/site/activities-programs/adventures-in-nature/confirmation-materials>

Sign In/Out Policy

- Children must be signed in and out of class by a parent or guardian every day. For the safety of your child, curbside drop-offs cannot be allowed; DO NOT drop off your child, then park, then sign in.
- Advance written notice is required if someone other than who is on your emergency list will pick up your child. Please bring a signed note and remind whoever is picking up your child that they must bring picture ID to sign out your child.

Registration

Registration tables will be located outside the museum's north entrance near the parking lot. Classes will begin and end on time. Please be prompt in dropping your child off by 9 a.m. and picking up your child at 3 p.m. The museum has neither facilities nor staff available to supervise children before or after class.

Extended Care:

- Extended Care is offered at an additional cost. Please call (213) 763-3499 for more information.
- If you have already purchased Extended Care for the week you can access more information here: <http://www.nhm.org/site/activities-programs/adventures-in-nature/confirmation-materials>

Pick-Up Late Charges

Please pick up your child promptly at the end of class. There will be a 10 minute grace period, after which a \$1 per MINUTE late fee will be assessed.

Participants Grade Level

To ensure the best possible experience for all, your child must be entering the appropriate grade level selected by September 30, 2019. Otherwise, they will be unable to participate and a refund or credit will not be given.

Lunch and Snacks

- Children will be supervised by Education Division staff members during lunch time (11:30 AM – 12:30 PM).
- All children **must** bring a packed lunch, a drink, and enough snacks for two snack breaks. The Museum does not have a cafeteria and vending machines will not be accessible to students during the lunch break.

What NOT to bring to camp:

- Fidget spinners, Tablets, electronic games, trading cards, roller-skate shoes, MP3 Players, money, cell phones.
- DO wear sturdy shoes that you use to play outside, ***(no flip-flops please).***

Medication/Special Needs

The Museum's policy is to not dispense medication to children. If your child has special medical or other needs, the situation will be considered on a case-by-case basis. Please call (213) 763-3433 to discuss.

Cancellations

Cancellations made 2 weeks prior to camp start date will receive a 100% refund. No refund will be given to cancellations made after this period.

Questions

If you have any additional questions, please call the Museum Call Center at (213) 763-3499

- **If you need to reach the TAR PITS Museum during the week of class, please call (323) 857-6300 x1114, which will connect you with the Education Office where someone will radio a camp staff member.**

We look forward to providing a fun and unique learning experience for your child!

Sincerely,
Adventures in Nature Staff



ADVENTURES IN NATURE

SUMMER DAY CAMP 2019

Mission Statement and Conduct Policy

Please review with your child and bring on the first day of class

Our mission is to provide your child with the opportunity to explore fascinating topics through active encounters that spark his/her natural curiosity. We believe having an enjoyable learning experience ranks just as highly as the information that is learned.

To ensure that everyone participating in our program has a fun and safe experience, we expect all participants to be respectful of the rights and property of others, so we have set the following conduct policy:

1. Our instructors and staff will go over the Adventures in Nature rules on the first day of class and during the lunch period. They are: **Be Smart** (think before you act, pick-up after yourself), **Be Safe** (Stay with the group) and **Be Nice** (use kind words, keep hands to self, etc.)
2. If our staff observes a participant engaging in inappropriate behavior, we will coach him/her about the situation. Examples of inappropriate behavior include, but are not limited to fighting (verbal or physical), stealing, property damage, harassment or name-calling, disrupting the class, being disrespectful etc. The instructor or the program coordinator will inform the caregiver about the situation.
3. If the behavior continues after coaching, the participant may receive an in-class time-out and it will be discussed with the caregiver.
4. If the behavior still continues, the participants will meet formally with the program coordinator to discuss his/her behavior and the participant's parent/guardian will be advised.
5. If the behavior continues after formally meeting with the program coordinator, the participant will be excused from the program and the parent/guardian contacted to pick him/her up. If the participant is excused before the program has ended, there will be no refund.

This policy is designed to protect your child's right to a positive and productive learning environment, which you have paid for and have a right to expect. We thank you for your assistance in ensuring everyone at Adventures in Nature has an outstanding experience.

I have read (or been read to) and understand the above policy.

Child's Name (Grade)

Child's Signature (Ages 5 and up)

Child's Name (Grade)

Child's Signature (Ages 5 and up)

Parent/Guardian Signature

Date



**ADVENTURES
IN NATURE**
SUMMER DAY CAMP 2019

Authorization/Release Form

Please bring on the first day of class.

All children must have a signed Authorization/Release in order to participate in the Adventures in Nature 2019 program.

_____ (Grade _____)

Child's Name

_____ (Grade _____)

Child's Name

_____ (Grade _____)

Child's Name

_____ (Grade _____)

Child's Name

I have read and fully agree with all the registration policies stated here. I waive all claims against the Natural History Museum foundation and its employees or volunteer workers and the County of Los Angeles for injury, accident, illness or death occurring and/or by reason of participation. Participation may include, and is not limited to, activities that may be held outside of the museum but within Exposition Park including the California Science Center, Jesse E. Brewer Jr. Park, the Rose Garden, and field trips in the Greater Los Angeles area. Participation at the La Brea Tar Pits and Museum may include, and is not limited to, activities that may be held outside of the museum including the Los Angeles County Museum of Art and Hancock Park. All Adventures In Nature activities are supervised during all program times by Natural History Museum staff, including class time, the lunch periods and Extended Care. The Natural History Museum may use pictures of my child(ren) in its promotional material. In case of emergency, I authorize any licensed physician, nurse or hospital to render such medical aid as may be deemed necessary and/or desirable to the child(ren) named above.

Parent or Legal Guardian (Print & Sign) and Phone Number Date

Does your child have any special or dietary needs?

Emergency Contact and Relationship Contact Daytime Phone

I authorize the following adults to pick up my child:

Name and relationship Daytime Phone

Name and relationship Daytime Phone