Dear Parents,

Thank you for participating in Extended Care for Adventures in Nature Summer Day Camp. Please read the following information carefully.

**Sign In/Out Policy**
Children must be signed in and out by a parent or guardian every day. For the safety of your child, drop-offs at security cannot be allowed.

**AM Check In**
A check in table will be located on the southeast corner of the large lawn in Expositions Park. The Extended Care staff will arrive as early as 8:00 a.m. to meet you and your child(ren) for sign in at 8:00 a.m.

**PM Pick Up**
Please pick up your child promptly at the end of Extended Care at 5:00 p.m. at the southeast corner of the large lawn in Expositions Park. There will be a ten-minute grace period, after which a $1 per MINUTE late fee will be assessed.

**Cancellation Policy**
Cancellations made 2 weeks prior to camp start date will receive a 100% refund. No refund will be given to cancellations made after this period.

Sincerely,

Adventures in Nature Staff
Education Division
Natural History Museum of Los Angeles County