

Natural History Museum of Los Angeles County 900 Exposition Boulevard Los Angeles, CA 90007

tel 213.763. 3499 fax 213.763.3550 www.nhm.org



#### **Extended Care**

Dear Parents,

Thank you for participating in Extended Care for Adventures in Nature Summer Day Camp. Please read the following information carefully. Please check it carefully.

# Sign In/Out Policy

<u>Children must be signed in and out by a parent or guardian every day</u>. For the safety of your child, drop-offs at security cannot be allowed.

### **AM Check In**

Please look for a green and black EZ-UP tent located, which will be near the Museum's north staff entrance, where you will find wayfinding signs to extended care. Please follow signage through the museum to the appropriate drop-off location. Extended Care staff will arrive promptly at 8:00 a.m. to meet you and your child(ren) for sign-in.

## PM Pick Up

Please pick up your child by the end of Extended Care which is at 5:00 p.m. at the Museum's north staff entrance, located just off the Museum parking lot. When you enter the doors please check-in with the security guard and have them radio the Adventures In Nature Camp to bring your child for sign-out. There will be a ten-minute grace period, after which a \$1 per MINUTE late fee will be assessed.

### **Cancellation Policy**

Cancellations made 2 weeks prior to camp start date will receive a 100% refund. No refund will be given to cancellations made after this period.

Sincerely,

Adventures in Nature staff Education Division Natural History Museum of Los Angeles County